



COTGREAVE
AGENCY

Important COVID-19 Update



Dear Valued Customer,

With the COVID-19 pandemic being the dominant topic in the news and affecting everyone across the globe, we want to provide you with an update on how the Cotgreave Agency is ensuring our ability to meet your business needs at this unprecedented and challenging time.

The Cotgreave Agency will remain fully operational and will continue to provide the insurance products and services that you have grown accustomed to over the years. We will continue to prioritize the health and safety of our employees, business partners, customers and their families above all else.

Specifically, here is how we are managing this fluid situation:

- We have facilitated the ability for our employees to work from home to minimize social contact. Please email your rep if possible. If you need to call your rep directly, please leave a voicemail and your call will be returned immediately.
- We have asked all of our employees to exercise good judgment in arranging meetings only when absolutely necessary.

As necessary, we will continue to provide up-to-date communication regarding our efforts. The safety of our employees and our customers is foremost, as is our commitment to meeting your day-to-day needs.

Thank you for your continued loyalty and we appreciate the trust you place in us to help weather this storm.